

**RUTLAND CHARTER TOWNSHIP / CITY OF HASTINGS**  
**JOINT PLANNING COMMISSION**  
**PROPOSED October 18, 2023 Meeting Minutes**

Chairperson Hatfield called the meeting to order at 5:30 p.m. with the following members present: Al Jarvis (Hastings City), Dave Hatfield (Hastings City), Robin Hawthorne (Rutland Township) Steve Pachulski (Rutland Township), and Tom Wiswell (Hastings City). Members absent: Marti Mayak (Rutland Township).

Others present: JPC Zoning Administrator Stacey Graham, Hastings City Manager Sarah Moyer-Cale, and three members of the public.

It was moved by Jarvis and supported by Hawthorne that the agenda for the meeting be approved as presented. All members present voting yes; motion carried.

It was moved by Pachulski and supported by Jarvis that the proposed minutes of the August 16, 2023 meeting be approved as presented. All members present voting yes; motion carried.

Staff Report: Ms. Graham noted that the Rutland Township Accessory Dwelling Unit discussion had been tabled by the Planning Commission and Township Board. She also commented that new JPC binders had been put together by the Township Clerk and Deputy Clerk for the City's JPC members.

Old Business: None.

New Business: Site Plan Review for Flexfab building addition at 102 S. Cook Rd. Keith Foster, Flexfab Facilities Director, and Jeff Brinks of Venture Engineering were present to discuss the application. Wiswell asked if a drive approach was to be added. Foster stated there would be no permanent approach. It was noted that there would be insulated steel panel siding with the color to match the existing structure. There were no set back or parking concerns raised.

It was moved by Jarvis and seconded by Wiswell to approve the site plan as presented. All members present voting yes; motion carried.

Public Comments: None.

Commissioner Comments: Chairperson Hatfield thanked Rutland Township staff for putting the binders together. Graham noted the next JPC meeting would be December 20, 2023 to elect officers and set the meeting schedule for 2024.

It was moved by Wiswell and seconded by Jarvis that the meeting be adjourned. All members present voting yes; motion carried. Meeting adjourned 5:46 p.m.

Respectfully submitted,

Sarah Moyer-Cale  
Recording Secretary